



## Department of Planning and Community Development

Circular No. 29/2008

To Chief Executive Officers  
(As addressed)

1 Spring Street  
Melbourne, Victoria 3000  
GPO Box 2392  
Melbourne, Victoria 3001  
Telephone: (03) 9208 3333  
Facsimile: (03) 9208 3680

Dear CEO

### **CAMPAIGN DONATION RETURN**

Each Council's Chief Executive Officer is required under section 62A of the *Local Government Act 1989* ('the Act') to notify in writing the Minister for Local Government by no later than the 25 February 2009 i.e. within 28 days of the date candidates are required to lodge a Campaign Donation Return for the 2008 Council Election, the names of the candidates at the election and the names of candidates who submitted a Return. The contact details for the Minister for Local Government are as follows:

The Hon. Richard Wynne MP  
Minister for Local Government  
GPO Box 4057  
MELBOURNE 3001

Local Government Victoria has written to every candidate in the Council Election reminding them to submit a Campaign Donation Return with the CEO within the prescribed timeline.

You may wish to alert relevant Council staff, for example reception and mail staff, who may receive Campaign Donation Returns from candidates over the next month.

Further, the CEO is required to retain a Campaign Donation Return for each candidate and make available a copy of the Return for inspection at the Council for a period of 4 years.

Yours sincerely

**Colin Morrison**  
**Acting Executive Director**  
**Local Government Victoria**

13 / 1 / 2009