



## VLGA Board Election Process - Timeline 2020

1. **Thursday 30 April 2020** – Returning Officer (VLGA CEO/Secretary) Appointed
2. **Monday 11 May 2020** – Returning Officer calls for Nominations for \_\_\_\_\_ positions. As per section 71 of the VLGA Constitution, the term of the 2 candidates – Cr John Sipek and Cr Susanne Newton - last elected in the 2019 elections will expire on 30 June 2020 and therefore will be deemed vacant for the purposes of this election. Both Cr Sipek and Cr Newton are eligible to nominate for re-election in these elections.

The Returning Officer will call for nominations by notice in writing (electronically) to:

- a) The representatives of each member Council entitled to vote (i.e. all Councillors at a Member Council)
3. **Friday 29 May 2020** – Nominations must be received no later than 5.00pm – nominations may be received electronically in accordance with the regulations. If the same number of eligible nominations received equals the number of positions vacant, the Returning Officer will declare those candidates elected. If the number of eligible nominations received exceeds the number of positions vacant, a ballot will be held.
  4. **12.01am Wednesday 3 June until 5.00pm Tuesday 16<sup>th</sup> June 2020** – Electronic Voting Ballot – A secret ballot will be conducted online.
  5. **Tuesday 16th June 2020** – The Returning Officer declares candidates elected.
  6. **Wednesday 1 July 2020** – The elected directors commence.

## Detailed VLGA Board Election Process - Timeline 2020

Part 5 of the VLGA Constitution contains provisions relating to the Board election process.

### **Thursday 30 April 2020 – Returning Officer appointed (*Section 28.3*)**

Before 1 May, the Board must appoint a Returning Officer to conduct the election. The Returning Officer will be the VLGA CEO/Secretary.

### **Monday 11 May 2020 – Returning Officer calls for nominations in the prescribed form (refer *Section 28.5*)**

#### ***Section 28.4***

Before 15 May, the Returning Officer must call for nominations by notice in writing (electronically) to:

- b) Each Member Council entitled to vote, and
- c) The representatives of each member Council entitled to vote (i.e. all Councillors at a Member Council)

#### ***Section 28.5***

The Board may by regulation prescribe a nomination form for the purposes of this clause.

### **Friday 29 May 2020 – Nominations must be received no later than 5.00pm – nominations may be received electronically in accordance with the regulations.**

#### ***Section 28.6***

Nominations must be received by the Returning Officer no later than 5.00pm on the last day before 1 June that is not a Saturday, Sunday or public holiday at the address of the Returning Officer.

#### ***Section 28.7***

Either the original nomination must be received, or a copy received electronically in the accordance with the regulations.

### **12.01 am Wednesday 3 June until 5.00pm Tuesday 16 June 2020 – Electronic Voting Ballot – A secret ballot may be conducted online, or by any other means approved by the Board by regulation. *Section 29.1 to 29.6***

### **Tuesday 16th June 2020 – The Returning Officer declares candidates elected – *Section 29*.**

### **Wednesday 1 July 2020 – The term of the 2020 elected directors takes effect.**

#### **President**

The Board will at its first meeting after 30 June in each odd-numbered year elect the office-bearers (other than the Secretary) from among the Board members.