

# Independent Member – Governance and Risk Committee Victorian Local Governance Association



Area of expertise: Governance, Strategy, Local Government, Community/Membership Based Organisations  
Organisation Type: Not for Profit  
Remuneration: Sitting Fees/Allowances Paid

The VLGA is an independent membership based not for profit organisation that supports its members - councils and councillors (elected representatives) - in good local governance. It is one of three peak bodies for the local government sector in Victoria. The organisation's vision is that Victorian communities are inclusive, sustainable and dynamic, characterised by strong leadership and effective local governance.

In 2018 the VLGA launched a 5-year strategic plan that outlines four objectives which will guide the work of the organisation throughout 2018-2022. These include: 1) Advocacy and Policy; 2) Local Government Support; 3) Good Governance Leadership; and 4) Healthy and Sustainable Organisation.

The VLGA, through its strategic objectives, aims to protect, advance and advocate for the importance of the role of effective local government. The organisation supports and assists councillors to do their job well. The VLGA aims to provide good governance leadership by supporting its diverse membership and aims to be a focused, sustainable and values driven organisation.

## **VLGA Governance and Risk Committee (GRC)**

The VLGA was originally incorporated as an Association under the Incorporations Association Act (1981) in 1995. A new Constitution was passed by majority in November 2018.

The Governance and Risk Committee is a formally appointed advisory committee of the VLGA Board. The purpose of the GRC is to ensure the long-term viability of the VLGA by ensuring its programs and projects are undertaken with the appropriate level of financial and risk management oversight. The GRC monitors and provides timely and relevant advice to the Board on the VLGA's risk, governance and financial management processes, reporting, policy and strategy in order to facilitate decision-making by the Board. In addition, the GRC provides oversight to ensure that the VLGA Board fulfils its legal, ethical and functional responsibilities through adequate governance policy review and development, monitoring of Board activities, and evaluation of Board performance.

The GRC meets quarterly, or more often as required.

## **Governance and Risk Committee Independent Member Role**

Consistent with its strategic objective "Healthy & Sustainable Organisation", the organisation is seeking to appoint two experienced and appropriately qualified professionals as independent members of its Governance and Risk Committee.

The GRC consists of: VLGA President, Treasurer, Vice President, up to two sitting VLGA Non-Executive Directors, two Independent Members and the Company Secretary/CEO or their delegate. Members of the VLGA Board are able to attend the meetings of the GRC as observers.

Applicants should submit their resume and address the key selection criteria and qualifications below:

### **Key Selection Criteria**

1. Level and breadth of senior governance, risk management, organisational performance and/or business transformation experience;
2. Knowledge or experience in the not for profit sector and experience in management at an executive level;
3. A thorough understanding and acceptance of the principles of good corporate governance in the context of a member based, not for profit organisation;
4. Knowledge and understanding of financial and performance reporting, and auditing requirements;
5. Board and/or audit and risk committee experience.

### **Experience and Qualifications**

Graduate of the Australian Institute of Company Directors (AICD)  
Postgraduate and/or professional qualifications

**Sitting fees** will apply.

### **Term**

Two years.

### **Applications**

Closing date for applications: midnight, Sunday 20 October 2019

Applications to be addressed to Kathryn Arndt, CEO, VLGA – c/o [ruth@vlga.org.au](mailto:ruth@vlga.org.au) (EA to CEO)

**Contact:** VLGA CEO – (03) 9349 7999