



Notice of Annual General Meeting 2019

22 October 2019

Dear VLGA Member

In accordance with clause 18 of the VLGA constitution and on behalf of the VLGA board, I am pleased to provide "Notice" of the 2019 VLGA Annual General Meeting (AGM) which will be held on Thursday 14 November 2019.

We invite and encourage you to attend the VLGA AGM which will commence from 3:30pm for a 4:00pm start. Venue details are included below. Please register your attendance at the AGM via [our website](#). Refreshments will be served.

Should you be unable to attend, please complete and return the attached proxy form by 5.00pm Wednesday 13 November 2019 via email to vlga@vlga.org.au.

Please note, pursuant to clauses 20.2 and 20.3 of the VLGA constitution, there are no special resolutions to be tabled at this AGM.

If you have any questions, please contact me on (03) 9349 7999 or kathryn@vlga.org.au or the VLGA President, Cr Lambros Tapinos on ruth@vlga.org.au.

Kind regards

A handwritten signature in black ink, appearing to read 'K Arndt', written in a cursive style.

Kathryn Arndt
Chief Executive Officer
Company Secretary



Annual General Meeting 2019

Business

Notice is hereby given that the Annual General Meeting of the Victorian Local Governance Association (VLGA) Incorporated will be held on Thursday, 14 November 2019, at Pitcher Partners, Level 13, 664 Collins Street, Docklands, from 3:30pm to commence at 4:00pm sharp.

- 1. Introduction and Apologies**
- 2. Confirmation of Minutes:** 15 November 2018 Annual General Meeting
- 3. President's Report:** Cr Marg Attley OAM
- 4. CEO's Report:** Kathryn Arndt
- 5. Receipt of Audited 2018-19 Financial Statements (incorporating Treasurer's Report):** Cr Lambros Tapinos

Close of AGM

Please RSVP via the [VLGA website](http://www.vlga.org.au)

Attendance and Voting

In accordance with clause 20.4 of the VLGA constitution, all councillors of a VLGA member council are its representatives and are entitled to attend, and if applicable, speak and vote* in regard to the items of business listed on the agenda at the VLGA's AGM on behalf of the member council.

In accordance with clause 21 of the VLGA constitution, all representatives may appoint a proxy to attend, and if applicable, speak and vote* in regard to the items of business listed on the agenda at the VLGA's AGM on behalf of the member council, instead of the representative. The proxy must be a representative of the same member council.

Proxy forms must be returned by 5.00pm 13 November 2019 to vlga@vlga.org.au

*In the event that there are resolutions listed on the agenda for the AGM that require a vote.



Proxy Form

Appointment of Proxy

I _____ of _____

being a representative (councillor)* from a financial council member of the Victorian Local Governance Association (VLGA Inc) appoint

as my proxy to vote (if applicable) on my behalf at the Annual General Meeting of the VLGA to be held on 14 November 2019 and at any adjournment of that meeting.

I confirm that my proxy is a councillor from the same member council, as per clause 20.4 (b) (ii) of the VLGA constitution.

(Signature of Member & Date)

- A proxy must be a councillor at the same member council as the Member appointing him/her, as per clause 20.4 (b) (ii) of the VLGA Constitution.
- *Every councillor at a VLGA member council is a representative and therefore is entitled to vote.
- Associate members are entitled to attend the AGM but do not have a vote.

Return completed proxy form via email by 5.00pm 13 November 2019 to vlga@vlga.org.au